

Name of work: Supply of Containers Surveyors at CFS of MIV Logistics Private Limited, Vallarpadam.

MIV LOGISTICS PVT LTD

Block No.3, CPT Land, Opp. ICTT, Vallarpadam P O
Ernakulam – 682 504
(Phone: 0484 – 2383 000)

No: NIQ/MIVCFS/2025-26/002**Date: 10th July 2025****NOTICE INVITING QUOTATION**

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Sealed quotations are invited from by M/s. MIV Logistics Private Limited having its office address at Block No.3, CPT Land, Opp. ICTT, Vallarpadam P O, Ernakulam -682 504, so as to reach the under signed on or before **4th August 2025 up to 2.30 pm** for **Supply of Container Surveyors** at CFS of MIV Logistics Private Limited, Vallarpadam. The quotations received will be opened at 3.30 pm on the same day. The description of works to be carried out is attached along with this document. The fee quoted shall be final and all-inclusive and no extra payment will be made on any account. The quotations shall be submitted by Post/Courier/Hand delivery. However, the Company will be not responsible for non-receipt of Bid before the last date and time of submission of Bids, due to any delays by Department of Posts/Courier agencies.

INSTRUCTIONS TO BIDDERS:

Scope of Services: **Supply of Containers Surveyors at CFS of MIV Logistics Private Limited, Vallarpadam.** The vendor shall be paid fixed amount on monthly basis as per the terms and conditions & as mutually agreed by the parties.

1.0 Issue of Quotation

The prospective Bidder, can download the documents from the website
www.mivcfs.com

The Bidder shall be deemed to have full knowledge of all documents.

2.0 Location of Site – Container Freight Station, MIV Logistics Private Limited, Vallarpadam.**3.0 Visit to site:**

The Intending Bidder shall visit the site and acquaint himself with the requirements.
For Site Visit, please contact- Ph - 9562196865

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4.0 Knowledge of Bid Conditions: The submission of the Bid by the Bidder implies that he has read the Bid documents fully and has made himself aware of the scope and specifications and other factors contained in the Bid. Any plea of misunderstanding or ignorance or conditions put forth subsequently will not be entertained.

5.0. Submission of Bids:

Bids should be submitted in sealed cover superscribed “ **Quotation for Supply of Containers Surveyours at CFS of MIV Logistics Private Limited, Vallarpadam**”

The “Schedule of Quantities” shall be filled up with the Service Charges and kept in a separate sealed envelope, inside the envelope containing the Techno-commercial Bid, super scribed “Price Bid”. The Schedule of Rates shall be complete in all respects and shall not include any other condition including conditional rebate. Price Bids which do not meet this requirement are liable to be rejected.

6.0. Validity of Bids:

The Bids shall be valid for 120 days from the date of opening of the Bid.

7.0. Documents to be submitted along with the Bid:

1. Tender Fee: Tender fee of Rs. 3500/- + GST in the form of Demand Draft drawn in favor of MIV Logistics Pvt Ltd, payable at Kochi.
2. Documentary evidence for the date of establishment of business
3. Valid Marine Surveyors License for the establishment
4. PAN & TAN
5. EPFO
6. ESI Codes.
7. Details of Services provided earlier.
8. Following Working experience in CFS,YARD, TERMINAL,ICD is mandatory:-
 - 8.0.1 Yard-In/Out
 - 8.0.2 Cargo Survey-Shifting/Loading and De-Stuffing/unloading
 - 8.0.3 Container Survey

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8.0. Bid Opening:

Bids shall be opened at the time and date, at the office of **MIV Logistics Pvt Ltd, Block No.3, CPT Land, Opp. ICTT, Vallarpadam P O, Ernakulam – 682 504.**

GENERAL TERMS AND CONDITIONS**1.0 Acceptance of Bid:**

1. The Company reserves the right to accept any Bid or reject any Bid without assigning any reason thereof.
2. Bid of any Bidder may be rejected if a conflict of interest is detected between the Bidder and the Company.
3. **The company reserve the right to split the work order between two or more agencies if necessary; this shall not form the basis for alteration of rates.**
4. The company is not bound to accept the lowest rate for any BID
5. Incomplete or condition Bids, Bids received after the due date, bids Not conforming to the terms and condition mentioned in the Bid documents , Bids not accompanied by the requisite Tender Fee shall be rejected.

2.0 Price:

The Price quoted by the Bidder shall be firm and irrevocable and not subject to any change whatsoever for any reason, including but not limited to increase in cost of material , components and labour cost; during the Contract period.

3.0 Evaluation of Bids:

Bidder shall quote for all Items in the Schedule of Rates. Non-compliance with this requirement shall result in rejection of the Bid.

3.1 Negotiations:

The Company reserves the right to negotiate with the Bidder. Bidder shall attend the concerned office of MIV Logistics Pvt Ltd, Block No.3, CPT Land, Opp. ICTT, Vallarpadam P O, Ernakulam – 682 504, for negotiations/clarifications required from them, in respect of their quotations, without any commitment on the part of the Company.

In case of negotiation, the Bidder should send the confirmation of outcome of such

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negotiation in writing so as to reach the concerned office of the Company within 3 days from the date of negotiation/ the time stipulated whichever is earlier. If the Bidder fails to comply with this requirement, the Company reserves the right to ignore their revised quotation at its discretion with attendant consequences for the Bidder.

4.0 Notification of award

The Company shall place Service Order or Letter of Intent for the work to the successful Bidder (s), during the validity period of the Price Bid.

5.0 Contract Period:

The contract shall be for a period of Twelve(12) months from the effective date. On satisfactory performance during the initial contract of twelve(12) months, the contract may be extended subject to mutual consent for further period of 12 months, on the existing terms and conditions.

6.0 Commencement date:

The commencement date of the contract is the date of issue of the Letter of Intent for the work, by the Company.

The Company reserves the right to terminate the Contract if the Supplier fails to commence the works within the stipulated time.

8.1 Agreement:

The successful Bidder has to sign an agreement with the Company on non-judicial stamp paper worth Rs.500/- within 7 days of receipt of the Letter of Intent.

Security Deposit:

Security Deposit for an amount of **Rs.3,50,000/- (Rupees Three lakh Fifty Thousand only)** shall be submitted in the form of DD in favor of MIV Logistics Pvt Ltd , payable at Ernakulam within 7 days of receipts of service order. This shall be returned after the contract period without any interest charges.

Volume of work:

The company shall not assure any volume , regarding any item of work, at any time during the validity of the contract period.

Any variation in volume indicated shall not form a basis any dispute regarding the rates quoted in the bid and shall not be ground for any claim of compensation.

8.0 Payments

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VENDOR shall submit their bill to the company for the period up to and including the 25th of a month , on or before the 26th of the month. In the normal circumstances, the payment will be cleared before 5th day of the succeeding month

9.0. Non-performance Penalty

In the event the contractor failing to honor the terms and condition of the contract , the company shall be at liberty to make alternate arrangement and any additional cost incurred by the company in this regard shall be fully recovered from the subsequent bills of the contractor

10.0. General Conditions

1. Remittance of ESI, EPF of the employees shall be the responsibility of the Supplier and the proof of remittance to be submitted along with the monthly invoice.
2. Attendance sheets of employees countersigned by the officer in charge of MIV shall be submitted along with every invoice.
3. The Supplier shall not sublet or sub license or give right or assign the entrusted responsibility of providing supply of manpower to any other person / agency without prior approval from the company.
4. The staff deployed should co-operate and abide instructions from the representative of the company.
5. The supplier should perform all the agreed service effectively and efficiently with due diligence and care and to satisfactory of the company.
6. If the performance of any of the employee deployed is found to be unsatisfactory, he is to be replaced at no extra cost.
7. The rates quoted shall be based on the present applicable minimum wages in kerala.
8. The rates quoted shall be inclusive of service charges, GST, statutory charges like PF & ESI.
9. Rates quoted shall be inclusive of all allowance & National and Festival Holidays, Annual Leave, Bonus, LWF and others.
10. Manpower to be deployed can be increased or decreased as per the requirement of the company.
11. All surveyors shall be graduated in any discipline.

11.0 Indemnity

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The Supplier shall indemnify and keep indemnified the Company against all losses and claims for injury and damage to any person or any property whatsoever which may arise out of or in consequence of the work and against all claims, demands, proceedings, damages, cost charges and expenses whatsoever that may arise against the Company on account of the faults of the Supplier/his workmen. The Company shall forward any such claim/demand or complaint made by any person against the Company to the Supplier. In such event, the Supplier shall be solely liable for the disposal of the said complaint. The Supplier shall indemnify and absolve the Company of all the responsibilities related to the employment condition of their Employees and shall adequately safeguard the Company against any possible Industrial Relations issues of their employees.

The Company shall not have any liability towards employment, remuneration or compensation whatsoever manner made by the Supplier to their Employees. Such demand shall be settled by the Supplier directly.

12.0 Liability

Any damage to life and/or property while performing services for the Company due to negligence/mishandling by the Staff would be to the account of the Supplier.

13.0 Termination

The Contract can be terminated by either Party by serving one month's notice in writing. However, the Company reserves the right to terminate the Contract without notice, in the event of serious breach of Contract by the Supplier.

14.0 Force Majeure condition

Delivery schedule is subject to force majeure conditions, as under:

If at any time during the tenancy of this Contract, the performance in whole or in part of any obligation of the Supplier under this Contract shall be prevented or delayed by reasons of any war, hostility, acts of public enemy, civil commotion, sabotage, fire, floods, explosions, epidemics, quarantine restrictions, strikes, lock outs or acts of God (hereinafter referred as "Events") provided notice of the happening of such events is given by either Party to the other Party within 21 (twenty one) days from the date of occurrence thereof, neither Party shall by reasons of such event, be entitled to terminate this Contract nor shall either Party have any claim for damages against the other in respect of such non-performance or delay in performance. Performance under the Contract shall be resumed as soon as practicable, once the "Event" comes to an end.

15.0 Arbitration

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Any dispute or difference arising under this Contract shall be referred for adjudication at Ernakulam to a Sole Arbitrator to be appointed by the Company and the provisions of the Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The decision of the Arbitrator shall be final and binding on both the Parties. The fees of the Arbitrator shall be shared equally by both the Parties.

16.0 Law Governing the Contract

This Contract, its meaning and interpretation and the relation between the Parties shall be governed by the Applicable Law and the jurisdiction shall be the Court of Law at Ernakulam.

Authorized Signatory
MIV Logistic Private Limited
Cochin -682 504

Date:

Place:

Signature:
Name & Address:
(Seal)



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SL NO.	DESCRIPTION	NUMBERS	UNIT	WAGES/MONTH	AMOUNT/MONTH
1	Container Surveyors	15	8hrs & OT charges		